

Getting started with the Inventory (Indbo) program from PetriSoft

PetriSoft's Indbo (Inventory): (Pro) - db/DemoDBStd/IndboStdDemoDatabase.en.inb

Type	Name	Label/Product	Numl	Price	Estimated pri	Image	Date
Car, camping	Skibox	Thule Ocean 500	1	1449.00	2000.00		02.03
CD & Dvd	The Wall (R2)	Pink Floyd / Sony Music	1	1449.00	149.00		09.02
	Time machine	Warner Bros	1	199.00	199.00		23.11
Furnitures	Lamp	PH5/Louis Poulsen	1	2300.00	2000.00		16.09
	Lamp (table)	PH4/Louis Poulsen	1	600.00	500.00		01.10
Garden, Hobby	Grill	Dan Cook	1	199.00	350.00		06.07
Kitchen							
Paintings	Painting	Oil painting	2	2898.00	1500.00		03.01
Radio, Tv, PC	Loudspeakers	1130/System Audio	2	910.00	500.00		14.11
	TV	Phillips 32PW9523	1	455.00	19000.00		19.12
	Video camera digital	782AV LCD POWER VIDEO /...	1	1299.00	1700.00		03.04
Software and games	Inventory/Indbo pro...	PetriSoft	1	40.00	2000.00		14.12
Special furnitures							
Sport, clothes, shoes							
Tools							
Toys	Camera	Nintendo	1	50.00	60.00		07.07
	Gameboy color (Farv...	Nintendo	1	700.00	500.00		20.12

Short about Indbo/Inventory:

Indbo/Inventory is a Windows (98/NT/2000/Me/XP/Vista/Win7/Win8) program which can be used as archive/register for all kind of inventory items like movables, furniture's, household effects etc. Metadata information can

be saved along with a picture, a receipt, a description, a web-link, a product sheet, manual and a lot more.

Indbo is translated to **Danish, Norwegian** and **English**.

Indbo is available in 3 different versions

PetriSoft's **Indbo Free** is freeware software and can be used by all users to evaluate the facilities of the software. A limit of 25 records exists in this free version.

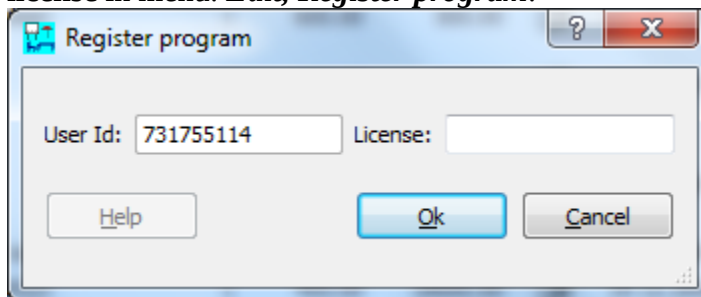
PetriSoft's **Indbo Std** (license required) is typically used by the private user, e.g. register inventory at home - or at a small company. No limit in the number of records you can save.

PetriSoft's **Indbo Pro** (license required) is for the professional user: Companies, institutions, schools, and private people with high demands of freedom. No limits at all!!- In this version there is support for XML output.

Tip: Fields can be renamed freely by the user.

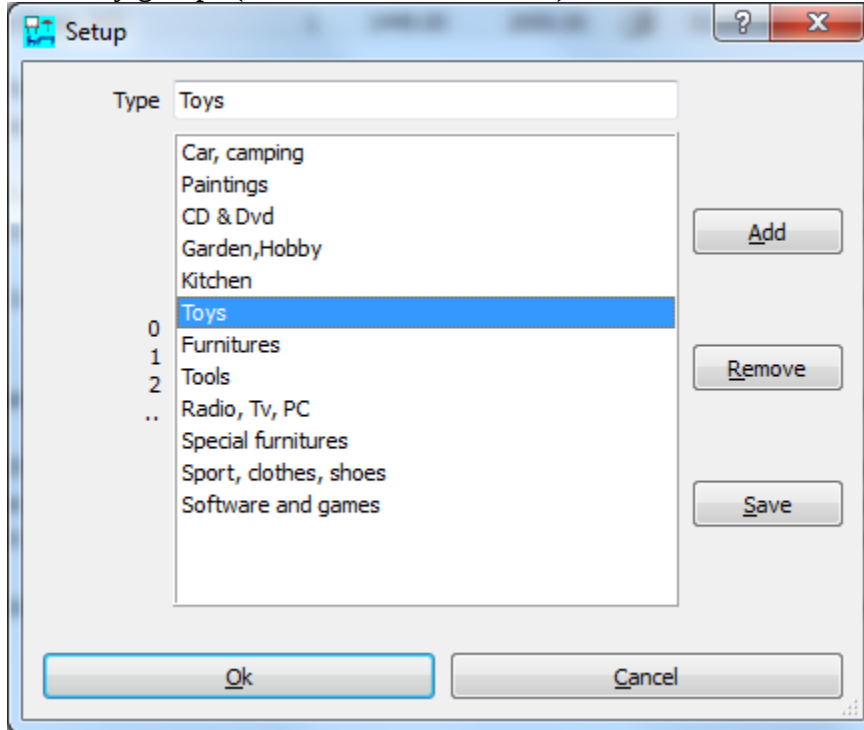
Creating your own inventory/furniture register – step by step:

1. If you have not already installed Indbo (inventory) - Download the program – e.g. follow the steps show here (Danish):
<http://www.petrisoft.dk/Download/DownloadAndInstallPetriSoftProgram.htm>
2. When indbo have been installed you start the program from Windows: **Start, PetriSoft, Indbo (Inventory)**
3. Start the program and if you bought a license enter User **Id** and **license** in menu: **Edit, Register program**.

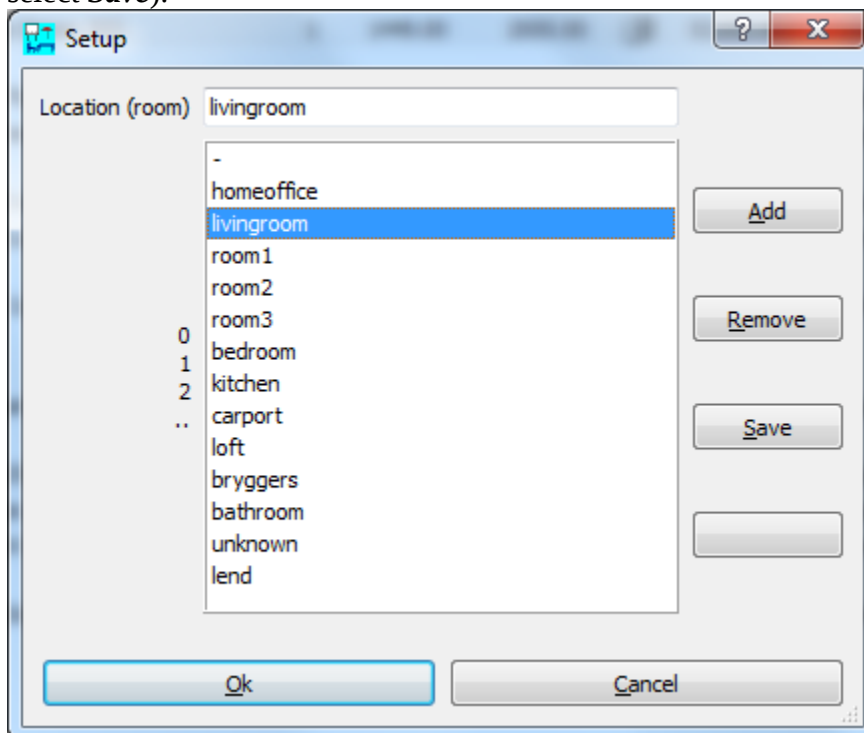


4. The program is now ready and you can start making your own database. The program shows from start a demo database. You can investigate the features playing with this or you could make your own from scratch.
5. Setup groups: The step to make your own settings/database making your own groups of inventory is simply to select **Setup, Type...** This

enables you to create, change or delete in the list of existing inventory groups (remember to select **Save**).

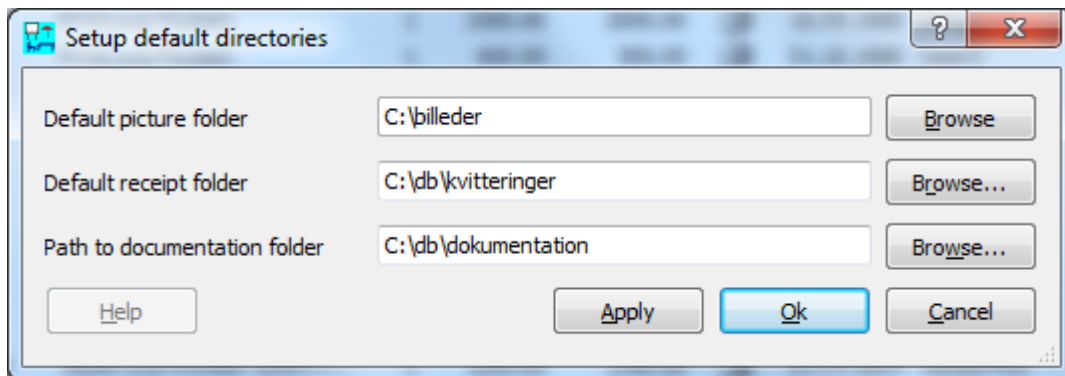


6. Setup locations: Select **Setup, Location (room)**: This enables you to create, change or delete in the list of predefined rooms (remember to select **Save**).



7. Setup default folders: Select **Setup, Default Folders...**, this enables you to define the default start-up folders for placing pictures, receipts

and documents describing your inventories. **Tip:** Make a sub folder Pictures and Receipts direct under the folder where you want to store you inventory database(s)



8. Restart Indbo/Inventory program: **File, Exit**. When Indbo is restarted with your current setup you can next create your own database.
9. Select **File, New register**
10. Create a new furniture/inventory record by selecting **Edit, Edit/Add/Search...**
11. In the '**Furniture**' dialog: Select **Type** (=inventory group). Fill all needed fields like Name, Label/Product, Price, Date, Location and other wanted information.

Furniture

Data | **Image** | **Receipt**

Type: Radio, Tv, PC

Name: Loudspeakers

Label/Product: 1130/System Audio

Number: 2 Pcs

Price: 455.00 Total: 910.00

Estimated price: 500.00 \$/£/..

Date: 14. 11. 1998

Location (room): livingroom

Supplier: 2tal, Dagmar center 11, 8660 Skanderborg

Info (Div): appr. 1000kr in discount !

Www (Url): <http://www.system-audio.com/>

Serial number: 170505

Description: 2 system Audio 1130 Rosewood, Size (W x D x H cm) 13,100,21- Impedan

Image: db\DemoDBStd\pilleder\SystemAudio1130.jpg

Receipt:

Documentation: http://www.hifichoice.co.uk/archive/perl/498_printreview.htm

Buttons: Save, Copy, New, Reset, Search, Search Again, Print, Show Www (Url), Insert Image, Show Image, Insert Receipt, Show Receipt, Insert Documentation, Show Documentation, View as HTML, Ok, < (Previous), > (Next), Help, Cancel

12. Select **Save**
13. Select **New** or **Copy** **Tip:** Copy make a copy of current record – if the new item only has small changes from previous inventory record.
14. Perform item 10) - 13) for each inventory/furniture you want to create.
15. Next select **File, Save** - Select a (new?) folder for the database - eventually 'Create New Folder' with same name as the database name you want and click into this folder. Enter an appropriate file name for your new inventory database (eg. MyInventory.inb) and press **Save**.
16. If you wish a certain size or position of the program next time Indbo/Inventory start up, you should resize and position the main window followed by **File, Save settings**

Other Hints and shortcut keys:

Show all (Ctrl + A): Show (open) all inventory groups and display all inventory records in the list window

Show picture (Ctrl + B): Show picture (if any) for current selected inventory

Show/Edit furniture (1): Click right mouse button => Select **Edit furniture** in quick menu (popup) and the current selected furniture/inventory is displayed

Show/Edit furniture (2): Double click left mouse button on highlighted item in list=> the current selected furniture/inventory is displayed

Show/Edit furniture (3): Press return on highlighted item in list=> the current selected furniture/inventory is displayed,

Print the inventory database: Define field lengths and sorting etc in menu **Setup, Print**. Tip: **Select landscape (to use the paper more effectively)**.

Copy furniture: Press return on highlighted item in list=> the current selected furniture/inventory is displayed. Press **Copy** – change fields and press **Save**. This will give you a new record based on an existing record.

Copy field: Click right mouse button in “Furniture” dialog => a pop up menu is shown with copy, paste ...functions

Undo: data entered in a field (Undo): press **Ctrl+Z**

Redo in a field: Press **Ctrl+Y**

Copy the whole inventory database: Select **File, Save as...** (Tip: **Use this whenever you want to upgrade the program to have a copy – for daily backup use File, Backup**)



PetriSoft's official homepage: <http://www.petrisoft.dk/>

Contact/support via email: petrisoft@petrisoft.dk